



Position Title: Land Steward

Reports to: Stewardship Manager

Status: Temporary/ Seasonal part-time non-exempt

Wage/ Schedule: \$25/ hour, up to 40 hours/ week (May-September) *schedule negotiable

Closing Date: Open until filled; review of applications will begin on April 19, 2021

Summary of Position:

As the Land Steward of the Gallatin Valley Land Trust (GVLТ), you will support senior Stewardship Program staff to ensure that the organization's portfolio of 115 conservation easements remain in compliance and continue to provide all conservation values for which they were originally protected. The Land Steward will provide exemplary service to our landowners through their annual monitoring visits. The Steward will also maintain diligent records to comply with our annual conservation easement obligations. The ideal candidate will possess deep knowledge of natural resource management and best practices, preferably in the Gallatin Valley, and experience working with private landowners. In addition to conservation easement monitoring and reporting, the Land Steward will support the Lands Team with other projects and duties as needed including, but not limited to, GIS mapping and baseline documentation reports. Interested candidates should have a passion for protecting and stewarding the working lands and critical habitat of southwest Montana.

About the Gallatin Valley Land Trust:

Gallatin Valley Land Trust connects people, communities, and open lands through conservation of working farms and ranches, healthy rivers, and wildlife habitat, and the creation of trails in the Montana headwaters of the Missouri and Upper Yellowstone Rivers. Since our founding in 1990, the Gallatin Valley Land Trust (GVLТ) has partnered with 115 families to conserve 50,000 acres and has helped create over 90 miles of trails in the Main Street to the Mountains trail system. GVLТ is an accredited land trust. For more information about GVLТ and its programs, visit www.gvlt.org.

Specific Duties

- Support senior Stewardship Program staff to monitor conservation easements in and around the Gallatin Valley in compliance with Land Trust Alliance (LTA) Standards and Practices.
- Monitoring responsibilities include:
 - Preparation for site visit including review of the associated maps and conservation easement deed
 - Site visit to the property for walk through and photo documentation to identify any easement violations or natural resource concerns
 - Written report of site visit and property assessment, including filing of photos
- Support Stewardship and Land Protection Teams with additional projects as needed
 - Write and assemble baseline documentation reports for new conservation easements
 - Assist in GIS mapping

- Learn and grow with GVLT team by attending staff and team meetings and trainings

Essential Skills & Competencies:

- Outgoing and diplomatic personality with the ability to develop relationships with people from diverse backgrounds and world views.
- Ability to communicate effectively, both verbally and in writing.
- Experience with and knowledge of natural systems. Ability to identify plant and animal species in the Greater Yellowstone Ecosystem preferred.
- Familiarity with standard field sampling techniques and data management, including digital photography and GPS data collection and management.
- Demonstrated expertise with ArcGIS (ArcGIS Desktop, Online and/or PRO).
- Proficiency with MS Office, including Word, Excel, PowerPoint and Outlook. Basic experience with database management and advanced computer functions including Salesforce CRM.
- Ability to walk up to one mile over rough terrain and navigate in remote areas.

The Land Steward will need reliable transportation (4-wheel drive may be necessary) although they will be encouraged to use a GVLT vehicle whenever possible. Mileage and other travel related expenses will be reimbursed.

Application Procedure: Please submit a cover letter explaining your interest in the position with resume and three professional references to: EJ Porth, ej@gvlt.org. This position will remain open until filled. Applications will be reviewed starting April 19, 2021. GVLT is an equal opportunity employer and values candidates who bring diverse perspectives to our work.